

TEWIN PARISH COUNCIL

Minutes of the Annual Parish Council meeting held on Monday 12 May 2003 in Tewin Memorial Hall at 7.45pm.

PRESENT: Cllrs K.Lawson, K.St Pier, and S.Stott.

In attendance: Mrs C.McFarlane (Clerk), Cllr M.McMullen and Cllr T.Robertson.

1. APOLOGIES FOR ABSENCE were received from Cllrs S.Glew and C.Pool.

2. ELECTION OF CHAIRMAN: Cllr K.Lawson was elected as Chairman unanimously, proposed by Cllr K.St Pier and seconded by Cllr S.Stott.

3. ELECTION OF VICE CHAIRMAN: Cllr K.St Pier was elected unanimously, proposed by Cllr S.Stott and seconded by Cllr K.Lawson.

4. CO-OPTION: Due to an administrative complication M.Howe's name had not been included in the election and he has therefore put himself forward for co-option for the South Ward. Cllr K.St Pier proposed and Cllr S.Stott seconded a proposal to co-opt M.Howe onto the Council. This motion was unanimously approved.

5. CONFIRMATION OF REPRESENTATIVES TO OUTSIDE BODIES & SPECIAL RESPONSIBILITIES:

Tewin Cowper Endowed – Clarification is necessary so the decision was postponed to next meeting

Tewin Charities Trustees – Mr P.Briggs and Mr R.Temple

Tewin Memorial Hall – Cllr C.Pool

Parish Paths Partnership – Cllr K.St Pier and Cllr S.Glew (subject to confirmation at the next meeting)

Transportation Issues – Cllr K.Lawson

Pavilion Liaison Officer – Cllr C.Pool

Tewin Village Website – Cllr S.Glew (subject to confirmation at the next meeting)

7. MINUTES OF THE PREVIOUS MEETING held 31st March 2003 were agreed and signed by the Chairman.

8. MATTERS ARISING FROM THE MINUTES: Nothing to Report.

9. FINANCE

Accounts for Payment – In accordance with the Council's Financial Regulations the schedule of payments amounting to £3072.41 were approved and signed by the Chairman.

Internal Audit For Financial Year Ending 3/03 - The Clerk is awaiting the audit form in order to arrange the internal audit.

Insurance Quotation – The new quotation was £46 over the budgeted amount for this year and £142 more than last year's premium. Cllr K.St Pier proposed and Cllr S.Stott seconded the proposal to accept the quotation. The proposal was unanimously approved.

Tewin Directory – The Council agreed to put the final draft into circulation and put this item on the agenda for discussion at the next meeting.

10.PLANNING

Planning Applications Received:

3/03/0556/FP/3LAH – 26 Lower Green, Tewin – Single Storey Rear Extension -TPC No Obj
3/02/2598/FP/TH – 36 Firs Walk, Tewin Wood – Replacement of Existing Dwelling – Amended Plans – TPC No Obj

3/03/0569/FP/3EH – 22 Firs Walk, Tewin Wood – First Floor Extension – TPC No Obj

3/03/0667/FP/3EH – 6 Desborough Drive, Tewin Wood – Single Storey Front Extension – TPC No Obj

3/03/0738/FP/3MB – 16 The Walled Garden, Tewin Water – Rear Conservatory – TPC Obj

03/03/0782/FP/3JS - 25 Upper Green Road, Tewin – Single Storey Side and Part Rear Extension – TPC No Obj

EHDC Decisions:

3/03/0170/FP Kabete, West Riding, Tewin Wood – Single Storey Sun Lounge Extension with Front Bay Window Extension – TPC No Obj - EHDC Granted

3/03/0146/FP 20 Hertford Road, Tewin – 2 storey Front Extension, First Floor Rear Extension and Proposed Loft Conversion with Front & Rear Dormers – TPC No Obj - EHDC Granted

3/03/0059/FP Mimram House, Tewin Water Digswell – Two Storey Side Extension - TPC No Obj - EHDC Granted

3/03/0153/FP 11 Desborough Drive, Tewin Wood – Double Storey Side Extension and Bay Window. Demolish existing Conservatory -TPC No Obj - EHDC Granted

3/02/2553/FP – 54 Orchard Road Tewin – Two Storey Side and Rear Extension – TPC No Obj - EHDC Granted

Other Planning Matters:

Warrengate: Cllr M.McMullen met with MP Oliver Heald to discuss Warrengate and various other similar incidents now occurring throughout the country. One of the main objectives is to make Article 4 Directions retrospective. Notes from the meeting were put in circulation. The Council proposed thanks should be sent to EHDC and Oliver Heald for taking up this issue.

11. HIGHWAYS & TRANSPORTATION ISSUES

Road Works Outstanding – Refer Appendix 1.

Rural Traffic & Transport Conference Summary – The Council had no particular comments.

Highways Meeting – The Clerk has arranged to meet Ian Bishop to Mon June 2nd at 12pm to discuss the outstanding Highway works.

Bus Timetables – New timetables were published on 7th April following the change of contract and copies have been requested although timings have not changed.

Back Lane Gully –The Clerk is still waiting for confirmation of ownership of Back Lane from Land Registry.

12. PAVILION & UPPER GREEN

Users of Pavilion Meeting – No progress to date.

Commemorative Bench – The Council agreed to give the Cricket Club permission to erect a bench and plant a tree in memory of a founder member of Tewin Cricket Club. The location will be close to the existing bench in the corner of Upper Green backing onto Seven Acres.

The Council agreed to the bench and the tree on the basis that both must be maintained by the Cricket Club at the Cricket Club's expense to a safe and satisfactory standard. The Parish Council will inspect them as part of its yearly risk management assessment.

Handover Inspection – The Council agreed that if there are any problems at handover times between the Football Club and the Cricket Club then the Council must be notified and will come and inspect the Pavilion and if necessary then take the matter forward.

Pavilion Proposals – The plans for the proposed extension to the Pavilion have been submitted by the Cricket Club and will be circulated and put on the next agenda.

Driving on the Cricket Green – The Clerk was asked to check the legal position.

13. RISK MANAGEMENT Following Meeting on 6.5.03

The completed assessment will be circulated.

14. CORRESPONDENCE Received in April 2003 – See Appendix 2

J.Burton – A letter of thanks was signed.

Amended Standing Orders were signed (incorporating NALC errata)

Local Area Plan to be put on next agenda

Parishes for Rural Environment Protection Meeting - A letter of thanks to be sent

15. PARISH PATHS PARTNERSHIP

Updating the Tewin Map - £100 has been allocated for this from the PPP budget.

16. COMMON LAND

Common Land 148 – There has been no response from and no action taken by the owner. The Council agreed that Councillors should look into the files and discuss the way forward at the next meeting.

17. REPORTS OF REPRESENTATIVES TO OUTSIDE BODIES

Tewin School – Nothing to report.

Tewin Memorial Hall – Nothing to report.

Tewin Website – Nothing to report

18. DATE OF NEXT MEETING

The next meeting will be held on Monday 2nd June 2003 at 7.45pm in Tewin Memorial Hall.

As there was no further business the meeting was closed at 11.20pm.

APPENDIX 1 – HIGHWAYS AND TRANSPORTATION MATTERS April 2003

Fault line: 01438 737321

Enquiries: 01438 737320

District Team: 01992 526900 Assistant District Manager: Val Weaver

Assistant Engineer: Ian Bishop

No	Priority Ref:	WORK IDENTIFIED AS NEEDING TO BE DONE AND REPORTED TO THE PARISH ENGINEER.	DATE WORK SCHEDULED FOR
1	1b	Bridge Reflectors in Churchfield Road – White lining & chevrons to be repainted & reflective discs/paint on bridge	Nothing to report
2	1a	Flooding - School Lane Drainage	EHDC have had budget granted to carry out repair work.
3	1c	Flooding around the Tewin Memorial Hall – School Lane backing up and pushing manhole covers up on path from Car Park to Hall – 12/11 Ref 1038106 12/12 chased	
4	1d	Flooding of water in Upper Green Road opposite entrance to Godfries Close. 12/12 Ref 1042842	
5	1e	Flooding on Bramfield Road going to Bulls Green – Gulleys need clearing Ref: 1058851/1058853 2/3/03	
6	1f	Flooding in Orchard Road outside No 45. 12/11 Ref 1038104 12/12 chased	
7	1g	Flooding at Lower Green/Hertford Road where point is being eroded.	
8		Reinstatement of Verge - The point of Lower Green near the Post Office is being eroded as cars turn – Advice on stopping erosion	
9		Reinstatement of Verge in Orchard Road after road works Ref 1058848 2.3.03	
10		Sign - Back of finger Burnham Green signpost missing on Lower Green. 12/12 Ref 1042844 7/5/03 Ref: 1068407	
11		Sign - Tewin Sign at B1000 and Hertford Road junction broken Ref 1058844 2.3.03 Ref: 1068409 7.5.03	
12		Swallow Hole - opposite 4 Hertford Road Reported to 24hr Fault line on 1.10.01 Ref 1004796/ 13/5 Ref 1020829	
13		Potholes - Tewin Hill Overhang very bad at bottom of hill Ref: 1068406 7.5.03	
14		Bridge Repair at Tewin Hill – past farm – railings on bridge over stream are missing fencing Ref: 1068404 7.5.03	
15		Sign - Disused signs on roadside by entrance to Church Ref: 1068403 7.5.03	
16		Kerbing - Two Loose Kerbstones on drive opposite Tewin	

		Stores	
17		Kerbing - Damaged and Missing Kerbing to be replaced outside the Memorial Hall.	
18		Painting - The Hazels Guard Rails - to be repainted by HCC.	

Note: Val Weaver and Ian Bishop have taken over from Dave Standen on these matters.

Appendix 2 – Correspondence Received in April 2003

- 11. New Rights of Way Area Map and Responsible Officers List
- 11. Weekly List of Planning Applications Registered
- 11. List of Councillors for Election
- 11. Renewable Energy and the Planning System Meeting on 11th June
- 11. Parishes for Rural Environment Protection
- 12. Tewin Annual Parish Meeting Draft Minutes.
- 12. Audit Report
- 12. Year End Accounts for 2002.
- 13. Tewin Society Request for Donations for Tewin Directory
- 13. Notification of House of Commons Meeting re Warrengate.
- 14. Acknowledgement of TPC Response to Structure Plan
- 14. Link Magazine
- 14. HALC Info
- 14. EHDC Position on Proposals For Aviation Expansion
- 14. Acknowledgement of Acceptance of Raising Tewin Memorial Hall Rates
- 14. St Peters Church Accounts and Donation Request towards Parish News
- 14. Received £100 For Allotment Rental
- 15. Parish Plans – Guidance for Town and Parish Councils
- 16. HALC Newsletter
- 16. CPRE Rural matters
- 16. Planning Update
- 16. CDA for Herts
- 16. HCC re Scrutiny Hearing Public Hearing on 17th June re airport expansion
- 16. Local Council Review
- 16. Wildlife Matters
- 16. Natural World
- 16. SLCC Info
- 17. Herts Sustainable Development Guide
- 18. EHDC Applications Refused
- 18. Clerks & Councils Direct
- 18. Bus Permit Thank you
- 18. CPRE Herts Society Newsletter